

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Minutes
October 19, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Sharon Collopy	John Kopicki
Paul Faulkner	Beth Darcy
Dave Matyas	Scott Davidheiser
David Bolton	

The meeting was called to order at 6:05 PM by Glenn Schloeffel.

PUBLIC COMMENT

Nancy Santacecilia spoke about the proposed improvements to the athletic facilities at CB West. She reminded the committee that she forwarded a list of suggestions to Scott Kennedy. Glenn Schloeffel stated that the Citizen's Advisory Committee would be reviewing suggestions for the athletic fields.

REVIEW OF MEETING MINUTES

The September 21, 2016 Operations Committee Meeting Minutes were reviewed. The committee agreed with the minutes as presented.

INFORMATION/DISCUSSION/ACTION ITEMS

Scott Kennedy distributed and reviewed the Operations Report.

Scott Kennedy and Mr. Kopicki reminded the committee that they had a copy of the draft agreement between CBSD and the American legion for improvements to the varsity baseball field at CB West. He suggested that this topic be placed on the November Operations Committee for further discussion.

Scott Kennedy reviewed the response to the RFP to conduct a traffic study for Lenape MS. Horner & Canter Associates submitted the lowest proposal. Beth Darcy suggested that pedestrian traffic from the hospital and doctor's parking lot should be considered during the study.

Scott Kennedy updated the committee on the RFP for Architectural Services for the Kutz ES bathroom project. Responses to the RFP are due on Thursday November 3, 2016.

Scott Kennedy updated the committee on the new freezer project for the Transportation Annex. Earlier this year, we began the process to install a large freezer at the Transportation annex. We designed the project, received approval from the Department of Agriculture and Plumstead Township. The large freezer is available on the State Contract cooperative purchasing agreement. We were hoping to complete the installation of the new freezer by obtaining quotes, but the cost exceeded \$20,000 – so we need to put the project out for public bids.

Mike O'Rourke of Godshall Kane O'Rourke Architects presented the design concepts and budget estimates for the War Memorial Field project. Discussion about a sidewalk to the student lot, concession stands, fencing, and project schedule

Scott Kennedy provided an update on air conditioning report. At the last Operations Committee meeting, the committee asked to see an option "B" for air conditioning the schools. On October 5th, we held a works session with Snyder Hoffmann Engineering to discuss options and costs. We've scheduled another works session for Thursday October 27th. We plan to present both options at the November Operations Committee meeting.

ADJOURNMENT

The meeting was adjourned at 6:55 p.m. Minutes prepared by Scott Kennedy, Director of Operations and Administrative Liaison